

ALERC

Association of Local Environmental
Records Centres



ALERC Code of Conduct

ALERC is an association between Local Environmental Records Centres (LERCs) in Great Britain. The Association aims to provide a central voice for the views and concerns of the Records Centre community, whilst building a support-based network of knowledge and advice to meet the needs of its members.

Association Objectives:

- To promote and encourage the completion of a UK-wide network of Local Environmental Records Centres.
- To promote and develop good standards of practice in the collation, management, dissemination and analysis of biological and geological records.
- To promote Local Environmental Records Centres regionally, nationally and at a UK level to potential users and suppliers of data.
- To provide full representation of the UK with country specific solutions and equal emphasis on the individual countries requirements.
- To develop and promote accreditation schemes for biodiversity and geodiversity records centres and their staff.
- To encourage and facilitate networking between Centres to enable exchange of ideas, collaborative working, developing joint tools and sharing good practice.

Membership of ALERC is a recognised benchmark, and the objectives above set out our commitment to further professional development within our sector. Members should actively participate in assisting ALERC to achieve these objectives, by further developing their own standards, products and services, and supporting ALERC and other LERC to do so.

This code aims to provide clarity on the behaviours expected from all our members. Where that member is an organisation, the code also applies to all staff within it.

- A. Members shall act with competence, honesty and integrity
- B. Shall commit to continued personal & organisational professional development
- C. Shall commit to continued development of services and standards
- D. Shall commit to gaining and maintaining accreditation standard
- E. Shall actively promote and support the work of ALERC
- F. Shall not bring the association into disrepute
- G. Shall commit to professional representation of the sector at all times.

In the event of a dispute, members should contact the chair of ALERC in the first instance, where the directorate would then aim to provide a platform for resolution.